bauhaus-archiv museum für gestaltung **berlin** d-10785 klingelhöferstr. 14 bauhaus.de +49 30/254002 - 0 bauhaus@bauhaus.de

Regulations for the Museum's educational programme and cultural education services For teachers, childcare staff and escorts

We are delighted that you have decided to visit the Bauhaus Archive and take advantage of the museum's educational programme and cultural education services. Events open to the public in our listed building are mainly held directly in the museum rooms during the general opening hours. To ensure that your own group and everyone else present are able to enjoy their visit to the museum, and to keep the building and the objects exhibited in it in their present condition for future generations of visitors, we would like to draw your attention to some important regulations applying to your visit to the museum.

Please note that even when members of the Bauhaus Archive staff are holding an event or attending one, the duty of supervision for your group remains with you. Please follow the instructions given by our supervisors and check-out assistants during your visit and please help our staff members during practical educational events by tidying up any unused materials.

Please inform your group about the following regulations – before the visit itself takes place:

- Refrain from causing any damage to the facade, open spaces, or interiors of the museum, which is a protected building, or to the exhibition objects. Penalties apply for any damage caused.
- All of the exhibited objects are valuable and may neither be touched nor moved. During all forms of physical activity in the museum, special care needs to be taken to ensure that the exhibited objects are not damaged.
- Only pencils may be used to take notes in the museum's rooms.
- Nothing may be placed on glass cases or platforms. In addition, platforms must not be walked on.
- No eating or drinking is permitted in the museum rooms.
- Photography is not permitted in the exhibition.
- Smoking is not permitted anywhere in the building.
- Use of phones is only permitted outside of the museum.
- Courtesy and quietness must be observed to avoid impairing other visitors' enjoyment of the museum.
- Bottles, large bags and umbrellas must be placed in lockers in the cloakroom cupboards.
- The immediate vicinity must be protected and kept clean.

We hope you have an exciting learning experience that will leave a lasting impression and we look forward to seeing you again on further visits.

Annemarie Jaeggi PhD Director